

INTO THE GREEN & BLUES STREET FESTIVAL

May 28, 2022

MERCHANT PARTICIPATION FORM

Into the Green & Blues Street Festival will be held Saturday, May 28th from 9 am - 5 pm this year. For the success of the event, we ask for the co-operation of all downtown merchants in staying open for business during these hours. The chart below outlines the details of the street festival.

DATE	STREETS CLOSE	SHOW HOURS	TEAR DOWN	STREETS REOPEN
Saturday, May 28	7am	9am-5pm	5-6pm	6pm

No vehicles are to be on the street during the festival hours. Please ensure your merchandise is off the street before the street re-opens. If you are driving in the street festival area, please remember that this is a barricaded area and therefore, your insurance may not be valid. Please do not drive over 5km per hour while in the sale area. This is an important safety issue.

Please note that if you are selling food in front of your establishment, it is your responsibility to ensure you have all permits as required by the Simcoe - Muskoka District Health Unit.

Due to City and fire regulations, no spot can be more than 10 feet deep. Please ensure you set up behind the white dashes on the street (located every 50 feet). The City of Orillia's Accessibility Committee has also asked that an area of the sidewalk, between your display and your store front, be left clear for accessibility purposes.

Your business **MUST** provide **INSURANCE** to participate:

If you are putting product or a patio on the street during the road closure, to participate you **MUST** contact your insurance company and ask for a Certificate of Insurance naming both the Downtown Orillia Management Board and Corporation of the City of Orillia as Additional Insured with respect to Liability arising out of your operations during the event. A certificate of insurance will not cost you additional money and is simple to obtain through your business insurance company provider.

Details for your Insurance Company

Event Name: Into the Green & Blues Street Festival

Dates: Saturday, May 28th, 2022 7am-6pm

Minimum of 2 Million Insurance

All participants will be required to provide 30 days' notice of Cancellation of their policy.

Name as Additionally Insured (with respect to liability arising out of your business operation during the Into the Green & Blues Street Festival):

1. Downtown Orillia Management Board
23 Mississauga Street West
Orillia, ON
L3V 3A5

2. Corporation of the City of Orillia
50 Andrew Street S
Orillia, ON
L3V 7T5

Please let the office know if you plan to do anything special at the festival such as offer interactive features, hire a band or acoustic act for your block or plan on offering a special feature or item to visitors. We may be able to include this information as part of our advertising and will promote it for you. Keeping with this year's theme, we ask that you decorate your window and outdoor display in spring colours.

Please fill in the application form on page 2, and drop it off or email it to office@downtownorillia.ca along with your proof of insurance.

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If you have any questions, contact: office@downtownorillia.ca or call us at 705-325-3261.

<p>Business Name: _____</p> <p>Requests/Notes:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Email: _____</p> <p>Contact Name: _____</p> <p>Signature: _____</p>

Applicants Name: Mailing Address:	Business Name:
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