



DOWNTOWN ORILLIA MANAGEMENT BOARD

Tuesday August 18, 2020

ADDENDUM AGENDA

6:00 pm

Note: Following the Province of Ontario's direction and in an effort to limit the potential spread of COVID-19 by reducing public gathering and encouraging physical distancing, this meeting will be held electronically. The recorded video of the meeting will be posted on www.downtownorillia.ca under the Members Section for two weeks following the meeting for members' review.

1. Reports

1. DMB Manager – re Financial Report.

*Additional invoices.

Reports

1. DMB Manager -re Financial Report

Recommendation

THAT the Financial Report dated August 18, 2020 for the period July 21, 2020 to August 18, 2020 be received.

AND THAT staff be authorized to proceed with payments in the amount of \$10,662.68 from the 2020 DMB Budget.

August 18, 2020 Report

Invoice From	Amount	Minus HST Discount	Purchase Description	Date	Account	Invoice #	P/O Num
Rogers Internet	\$ 111.81	\$ 100.69	Internet May	2020-05-15	Phone 2020	n/a	77314
Dark Roast Communications	\$ 1,695.00	\$ 1,526.40	Digital Main street Grant\$ - 1 mos. July	2020-07-07	Member Services/6 o'clock	18	80107
Wells Fargo	\$ 176.85	\$ 159.26	Mos. Copy Lease	2020-08-07	Equip. Leases	5011499834	77353
Orillia Power	\$ 457.26	\$ 411.78	Street Hydro	2020-08-07	Electric Power	n/a	n/a
Orillia Power	\$ 173.77	\$ 156.49	Office Hydro	2020-08-07	Electric Utility	n/a	n/a
Speedy Signs	\$ 79.10	\$ 71.23	Large Street Map for Office Promo and Planning	2020-07-22	Promotions	6440	77354
Bell Media	\$ 1,322.03	\$ 1,190.53	June Pure Country Ads	2020-06-28	Sunshine Sidewalk Sale	1539480-1	80110
Bell Media	\$ 1,322.03	\$ 1,190.53	June Dock Ads	2020-06-28	Sunshine Sidewalk Sale	1539528-1	80110
Bell Media	\$ 1,322.03	\$ 1,190.53	July Pure Country Ads	2020-07-28	Summer Block Party	1539480-2	80110
Bell Media	\$ 1,322.03	\$ 1,190.53	July Dock Ads	2020-07-28	Summer Block Party	1539528-2	80110
Central Ontario Broadcasting	\$ 1,695.00	\$ 1,526.40	Rock 95 Ads	2020-07-26	Promotions	cc-cf-1200725361	80109
Home Hardware	\$ 0.13	\$ 0.13	Finance Charge	2020-07-31	Mats and Supplies	n/a	80108
Home Hardware	\$ 8.46	\$ 7.62	Glue Sticks	2020-07-30	Mats and Supplies	548691	80108
Home Hardware	\$ 33.88	\$ 30.51	2 Angle Brooms	2020-08-06	Mats and Supplies	675960	80108
Home Hardware	\$ 45.19	\$ 40.69	Bathroom Faucet	2020-08-13	Office Maintenance	432990	80108
*Canadian Tire Gas Bar	\$ 60.00	\$ 54.03	Gas for truck	2020-06-26	Vehicle Expense	n/a	MasterCard
*Facebook	\$ 318.76	\$ 318.76	Open for Business Facebook Ads & Merchant ad	2020-06-30	Into the Green & Blues	n/a	MasterCard
*Microsoft	\$ 34.58	\$ 31.14	Email Exchange Service	2020-07-03	Website	n/a	MasterCard
*Indeed	\$ 25.10	\$ 22.60	Summer Student Job Ad boosted post	2020-07-07	Office Mats & Supplies	n/a	MasterCard
*Staples	\$ 150.23	\$ 135.29	Paper, Disposable Masks, Reusable Masks	2020-07-10	Office Mats & Supplies	n/a	MasterCard
*GoToMeeting	\$ 58.76	\$ 52.92	Online Meeting Service subscription	2020-07-08	Office Mats & Supplies	n/a	MasterCard
*Canadian Tire Gas Bar	\$ 75.00	\$ 67.54	Gas for truck	2020-07-16	Vehicle Expense	n/a	MasterCard
*Dropbox	\$ 27.99	\$ 27.99	Monthly File Sharing Service	2020-07-21	Office Mats & Supplies	n/a	MasterCard
*Rexall	\$ 5.90	\$ 5.31	Sympathy Card	2020-07-22	Recognition Gifts	n/a	MasterCard
*OSMH Foundation	\$ 50.00	\$ 50.00	Memorial Donation - PD Murphy	2020-07-22	Recognition Gifts	n/a	MasterCard
*Liquidation Nation	\$ 52.97	\$ 47.70	Shower curtains for tents (COVID Shields)	2020-07-22	Summer Block Party	n/a	MasterCard
*Staples	\$ 38.82	\$ 34.96	Binder Clips, Kraft Bags (prizes), Twine	2020-07-23	Office Mats & Supplies	n/a	MasterCard
TOTAL	\$ 10,662.68	\$ 9,641.55					
* additions							