



DOWNTOWN ORILLIA MANAGEMENT BOARD

Regular Meeting

Tuesday, June 18, 2019 - 6:00 p.m.

DMB Boardroom, Downtown Orillia Office

33 Mississaga Street West

(Accessible entrance is located at the back entrance off Andrew Street)

MINUTES

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Present: Michael Knight
Susan Willsey
Ron Spencer
Councillor Rob Kloostra
Tyler Knight
Michael Fredson
Al Wallace

Absent: Nancy Nevala
Daniel Saberi

Also

Present: Courtney Thompson, Staff
Lisa Thomson-Roop, Staff

Open Session

Chair – Michael Knight.

Call to Order – 6:01 pm

Approval of Agenda – Approved.

Disclosure of Interest

1. Al Wallace re – Office Equipment – New Computer
Nature of Interest – A. Wallace owns the business the computer is proposed to be purchased from.

A. Wallace left the room during discussion and voting on this matter.

Deputations

1. Anitta Hamming, Creative Nomad Studios – re 23 Mississaga Street West – Business Proposal for former Biway building.
 - Co-work space – for anyone, but will cater to the arts with proper clean-up stations.
 - Event space upper floor – fully accessible.
 - Two office suites on the second floor with a boardroom and kitchen.
 - How can we work together using the space?
 - If there is general interest in having the DMB locate there, the board should let her know very soon to customize the space.

S. Willsey – arrived at 6:13pm

- Email Anitta if you have questions.

Minutes

1. May 21, 2019

Moved: R. Kloostra Seconded: R. Spencer

“THAT the Downtown Orillia Management Board adopt the May 21, 2019 Minutes as presented.”

Carried.

Correspondence - Information Items

1. Ministry of Tourism, Culture and Sport – re Summer Experience Grant
Received Federal Canada Summer Jobs grant for student. 2019 Budget only accounted for one grant.
2. Deputy Clerk - re Removal of Snow and Ice on Sidewalks – BIA – Chapter 660 Amendments

Direction: Send a letter to Council for budget deliberation asking for Hako replacement in 2020.
3. Committee of Adjustment – re Notice of Hearings
 - a) Orillia Christian Centre - 75 Queen Street East
 - b) Edghill – 67 Olive Crescent
 - c) 2058309 Ontario Ltd. – 65 Colborne Street East, 66 & 68 Elgin Street
 - d) Lesperance – 419 Drinkwater Drive

4. Treasury Department – re DMB Budget Report – May 2019

Moved: R. Kloostra Seconded: M. Fredson

“THAT the Correspondence- Information Items on the agenda for the Downtown Orillia Management Board meeting held on June 18, 2019 be received as information.”

Carried.

Correspondence - Action Items

1. Commemorative Awards Committee – re Request for Placement of Hall of Fame Banners

Moved: A. Wallace Seconded: S. Willsey

“THAT the Downtown Orillia Management Board support the request from the Commemorative Awards Committee to display 28 Orillia Hall of Fame Banners on Mississaga Street from September 2019 to the end of October 2019

AND THAT the Downtown waive the installation fee of \$420.00 (\$15 per banner) and the advertising fee of \$280 (\$5 per month, per banner) provided Downtown Orillia is recognized as a sponsor of the display.”

Carried.

2. Committee of Adjustment – re Notice of Hearings
 - a) Application No. A17/18 Mariposa Market – 109 & 115 Mississaga Street East

Moved: R. Kloostra Seconded: A. Wallace

“THAT the Downtown Orillia Management Board receive the minor variance Application # A17/18 – 109 & 115 Missisaga Street East (City of Orillia and Mariposa Market as information.

Carried.

- b) Application No. B6/19 – Mariposa Market – 109 Mississaga Street East

Moved: R. Kloostra Seconded: A. Wallace

“THAT the Downtown Orillia Management Board receive the easement application #B6/19 - 109 Mississaga Street, (Mariposa Market Ltd) as information.

Carried.

3. Dianne Cipolla – re May Street Festival Rain out Request for two full days in July

Moved: R. Kloostra Seconded: M. Knight

“THAT the Downtown Orillia Management Board receive the correspondence from Dianne Cipolla, CC Fashions requesting an additional day be added to the Summer Block Party be received as information.”

Carried.

4. Allan Lafontaine, Managing Director Chamber of Commerce- re Pirate Party Road Closure Request

Moved: R. Kloostra Seconded: M. Fredson

“THAT the Downtown Orillia Management receive the correspondence from Allan Lafontaine, Orillia Chamber Managing Director requesting the DMB close and program Mississauga Street from Front to Peter on Friday August 30th from 6-10pm as information.”

Carried.

Reports

1. Financial Report.

Moved: A. Wallace Seconded: S. Willsey

“THAT the Downtown Orillia Management Board pay the financials presented in the June 18, 2019 Financial Report in the amount of \$9,503.59”

Carried.

2. Events Report.

Mariposa Downtown Stage ready to go.

Summer Block Party – Vendor interest is down – possibly weather related

3. Liability Insurance Coverage Increase

Defer to 2020 budget talks

S. Willsey will look over the policy to determine if the increase is warranted.

4. Office Equipment – Computer.

A.Wallace left the room.

Moved: S. Willsey Seconded: T. Knight

“THAT the Downtown Orillia Management Board purchase a new desktop Lenovo ThinkCentre M725s, plus set-up and installation from Downtown Computers Inc for \$1,200.48 plus HST;

AND THAT the office purchase a 1 year subscription of Microsoft Office for two computers at a cost of \$159.00 plus HST.”

Carried.

5. Beautification, Maintenance and Seasonal Décor Committee
Addendum – Hog N Penny Patio

Moved: S. Willsey Seconded: T. Knight

“THAT the Downtown Orillia Management Board support the 2019 sidewalk patio application submitted by Hog n Penny located at 9 Matchedash North.”

Carried.

6. Farmers’ Market Management Committee.

7. Transit Advisory Committee.

8. Orillia District Chamber of Commerce.

Moved: R. Kloostra Seconded: M. Fredson

“THAT the Downtown Orillia Management Board receive the following reports as information:

- Events Report
- Beautification, Maintenance and Seasonal Décor
- Farmers’ Market Management Committee
- Transit Advisory Committee
- Orillia District Chamber of Commerce

Carried.

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Date of Next Meeting

Tuesday, July 16, 2019.

Adjournment - 7:19pm

M. Knight. Chair